

**NEIGHBORS IN NEED OF SERVICES, INC. (NINOS)**  
**HEAD START / EARLY HEAD START PROGRAM**

*“Creating a brighter future for our children and la familia”*



**Bid Packet for  
Playground Structures (outdoors)  
FY 2024/2025  
# 24-RFP-013**

**Neighbors In Need of Services, Inc. Head Start/Early Head Start  
Invitation to Bid**

**Bid Number# 24-RFP-013**

**Bid Title: Playground Structures (outdoors)**

**Date Due: September 13, 2024**

**Due No Later Than: 4:00 p.m.**

NINOS Inc. Head Start/Early Head Start Program is a private non-profit organization. NINOS Inc. Head Start/Early Head Start Programs provide services to low-income families for children from birth to five years of age. The agency is funded to serve 1990 children throughout the counties of Cameron and Willacy Counties. The agency is currently seeking bids for its Playground Structures: **(Attachment "A")**

**Closing Submission Date & Public Opening**

Please submit the following information in a sealed envelope by 4:00 p.m. on September 13, 2024. Bid opening will be held on September 16, 2024 at 9:00 a.m. at NINOS, Inc. Administration office located at 22887 State Highway 345, Rio Hondo TX 78583

**Inquiries**

For further information please contact Tracy Torres, Director of Finance at (956) 399-9944 ext. 114 or email at [ruben.garcia@ninosinc.org](mailto:ruben.garcia@ninosinc.org)

**Non-Discrimination & Equal Opportunity**

No person shall on the grounds of race, color, religion, sex, national origin, age, handicap, political affiliation, or belief be excluded from participation in, be denied the benefits of, be subjected to discrimination under, or be denied employment in the administration of or in connection with any program or activity funded in whole or in part with funds made available under this contract.

**Non-Responsive Proposals**

Proposals may be judged non-responsive and will be removed from further consideration if any of the following occur:

- The proposal was not received in a timely manner in accordance with the requirements.
- The proposal does not follow the specified format.
- The proposal does not include documentation of accompanying credentials.

**Review Process**

NINOS Inc. reserves the right to reject any or all proposals submitted and contemplates award of the contract to the responsible offer or with the most advantageous bid.

**Neighbors In Need of Services, Inc. Head Start/Early Head Start  
INSTRUCTIONS**

Carefully read all instructions, requirements, and specifications. Fill out all forms properly and completely. Prior to returning your sealed bid response/submittal, all Addendums - if issued – review and download by entering the NINOS, Inc. website at: [www.ninosinc.org](http://www.ninosinc.org).

Please return the bid in the sealed envelope. Be sure that the return envelope shows the Bid Number, Description and is marked "SEALED BID".

**RETURN BID TO:**

Delivered to the administration office by Delivery Services.  
Attn: Tracy Torres  
22887 State Highway 345  
Rio Hondo, TX 78583

Mailed using USPS.  
Attn: Tracy Torres  
PO Box 189  
Rio Hondo, TX 78583

**You must sign below in ink, failure to sign will disqualify the offer. All prices must be typewritten or written in ink.**

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax No: \_\_\_\_\_ E-mail: \_\_\_\_\_

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

(Your signature attests to your offer to provide the goods and/or services in this bid according to the published provision of this bid.)

## Attachment "A"

- NINOS, Inc. is soliciting Bids for PLAYGROUND STRUCTURES for 24/25 school year beginning October 2024 through September 2025, or until a subsequent bid is awarded.
- Delivery must be made between October 2024 through September 2025 and staggered orders and deliveries throughout the year may be requested. NINOS, Inc. will maintain a stockless inventory. Orders will be placed with the vendor on an as needed basis. All shipping costs must be included in bid prices.
- All pricing and terms on the Core lists must remain firm/constant and cannot change throughout the entire bid award period.
- Partial Bids will be accepted. Items will be purchased individually unless otherwise specified.
- This is a bid inquiry only and implies no obligation on the part of NINOS, Inc.
- Acceptance of and final payment for the item will be contingent upon satisfactory performance of the product received by NINOS, Inc.
- The shipment address is NINOS Warehouse, 22887 State Hwy 345, Rio Hondo, Texas 78583 and we must be notified at least 72 hours in advance. (956-399-9944)
- Specify if special equipment is required to unload.
- An approved purchase must be delivered within four weeks of the date of purchase order.
- Deliveries to be made Monday through Thursday from 9:00 to 11:00 a.m. and 1:30 to 3:30 p.m. (**ONLY**)
- NINOS, Inc. reserves the right to accept or reject all or any part of any bid, waiver minor technicalities. NINOS, Inc. reserves the right to award by item category or by total bid. Prices should be itemized. NINOS, Inc. also reserves the right to award either with or without trade in, if applicable.

Description	Description	Quantity	Price Quote
<p><b>Kids Center PPS-3 Playground Unit Size: 17' x 19' Use Zone: 31' x 28' Age Group: 2-5 1580 lbs.</b></p>			
<p><b>Outdoor Discovery Center Seedling with Roof, Ground Spike, Plastic Age Group 2-5</b></p>			
<p><b>Cycle Inground Play Rider</b></p>			
<p><b>Giant Connect Four Game</b></p>			

## **Attachment "B"**

1. Equal Employment Opportunity-All contracts shall contain a provision requiring compliance with E.O. 11246, "Equal Employment Opportunity," as amended by E.O. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."
2. Debarment and Suspension (E.O.s 12549 and 12689) No contract shall be made to parties listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Non procurement Programs in accordance with E.O.s 12549 and 12689, "Debarment and Suspension." This list contains the names of parties debarred, suspended, or otherwise excluded by agencies, and contractor declared ineligible under statutory or regulatory authority other than E.O. 12549. Contractors with awards that exceed the small purchase threshold shall provide the required certification regarding its exclusion status and that of its principal employees.